

Tech Team Notes
Friday, August 29, 2008

1. A general, IMAP mail address for techsupport@dist228.org will be generated so that staff can send troubleshooting issues. All tech staff will have access to this address. Once a problem is solved, "deleting" that issue from the Inbox will remove it for everyone. There was also discussion of a tech blog where frequently asked questions or quick tutorials can be posted.

2. Key Projects/Concerns for the Year:

- Budgeting approximately \$3,500 for 4240 printers to replace old models
- Printer toner only purchased for about 9 week allotments
- James will be steadily working on replacing switches
- Jackie discussed updating the Destiny software in the libraries. James calculates at less than an hour to finish each time.
- We will be hosting our own Skyward server(s) in summer of 2009
- Big project to have all K-12 teachers using Skyward for attendance, lunch counts. 3-12 teachers using Skyward for grading
- Possible pilot of some iPod Touch mobile labs
- Bill working on tech curriculum and staff support with elementary/middle school teachers
- Clark offering some Tech Training for parents
- Clark will make grand MacBook tour and will ensure backups and upgrades
- Clark also offered to fill in "gaps" for troubleshooting (Keep in mind he has 400 hours to 'shoot these gaps')

3. Training Ideas for the Year

- a. Some Word and Excel for secretaries and staff
- b. Ongoing Skyward
- c. Jott
- d. Podcasting
- e. Blogging
- f. Promethean/SMART

4. Standardizing word processing to Pages and MS Word. Discourage use of AppleWorks for word processing.

5. Discussed possibility of scheduling ten (10), one hour sessions of different training per semester to offer some courses in-district for CPDUs, or administrative recertification hours. Copying this to Joni and PIC for review.

6. Next Meeting: September 26, 2008 11 am